



# The Dance Centre

## SPECIAL EVENTS INFO SHEET

**Enquiries and bookings:**

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Venue and Services Manager

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### Judith R. Marcuse Studio & Mirna Zagar Studio

Both studios are located on the 7<sup>th</sup> floor with breath-taking city views and natural light. Each is equipped with a sound system and versatile wooden floors. Additionally, the rooms are air conditioned and a ceiling fan is provided for your comfort. Access to adjacent kitchen areas with fridge, sink, dishwasher, microwave, space for portable convection oven with 120-volt outlet.

#### **Marcuse Studio**

This studio opens onto a canopied rooftop patio with downtown views. Although the patio is partially covered by a canopy, it does not offer full protection from the rain.

#### **Capacities:**

##### ***Studio only***

- 800 sq ft
- Reception: 80
- Dinner: 64 guests (60" round, 8 tables, 8 per table)
- Theatre-style: 80

##### ***Studio & Patio combined***

- Patio: 1000 sq ft.
- Reception: 120 guests

#### **Zagar Studio:**

#### **Capacities:**

- 630 sq ft
- Reception: 60
- Dinner: 40 guests (60" round, 5 tables, 8 per table)
- Theatre-style: 70
- Floor to ceiling mirror along west wall.
- Floor to ceiling windows along south wall, with roll-down blinds.

***Marcuse & Zagar*** - Events must end no later than midnight and the building must be cleared by 1:00am



## Faris Family Studio

- Black box theatre with spacious floor area of 2800 sq ft when seats are struck
  - Air conditioning and ceiling fans
  - Lobby with bar area, small fridge, washrooms
  - Greenroom area with mirror, one washroom, can hold up to six to eight people comfortably
  - Maximum capacity: 200 people inclusive of all support staff and performers
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- Reception: 200 guests (inclusive of service staff/performers etc.)
  - Dinner: 100 guests with retractable seating in place
  - Dinner: 200 people with retractable seating removed (inclusive of service staff/performers etc.)
  - Theatre-style: 154 guests using retractable seating

**Faris** - The building must be cleared by 2:00am. Ensure that the end-time of your event allows sufficient clean-up time to be out of the building by this time.

Scotiabank Dance Centre/ The Dance Centre is an IATSE 118 Union house.

All studios are wheelchair accessible.

For a 360 tour of the studios [click here](#).



## Rate Sheet

**Note:** Rates are subject to change and depend on the nature of the event and its specific technical requirements. Ensure that your time booked includes set-up and tear down. All prices are subject to GST.

### Rate Sheet for Judith R. Marcuse & Mirna Zagar Studios

**Note:** Both studios include a studio sound system which can be outfitted for all media input forms. Includes the use of the men's and women's change and powder rooms located in the lower lobby of the theatre.

|                                                                                                      | <i><b>Marcuse</b></i>                  | <i><b>Zagar</b></i>        |
|------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------|
| <b>Room Rental</b>                                                                                   | \$80/hr.<br>+ \$35 Flat Rate for Patio | \$70/hr.                   |
| <b>Refundable Damage Deposit</b>                                                                     | \$250 1 day/\$350 multiday             | \$250 1 day/\$350 multiday |
| <b>Additional Charges</b>                                                                            |                                        |                            |
| Floor Maintenance Fee                                                                                | \$200                                  | \$200                      |
| Music Licensing Fee (Socan + Re:Sound) Up to 100 ppl                                                 |                                        |                            |
| With Dancing                                                                                         | \$103.93                               | \$103.93                   |
| Without Dancing                                                                                      | \$51.95                                | \$51.95                    |
| <b>Staff</b>                                                                                         |                                        |                            |
| Event liaison                                                                                        | \$27.30/hr min. 4 hrs                  | \$27.30/hr min. 4 hrs      |
| <i><b>If the event starts before 9am or goes after 10pm (normal building hours of operation)</b></i> |                                        |                            |
| After hours receptionist                                                                             | \$32/hr min. 2 hrs                     | \$32/hr min. 2 hrs         |

### Rate Sheet for Faris Family Studio

**Note:** Includes our Faris rider (house lighting, house audio). Does NOT include video and projectors. Dance floor rental mandatory for dance parties in the theatre. Please inquire for costs.

|                                                                                                       | <i><b>Faris</b></i>        |
|-------------------------------------------------------------------------------------------------------|----------------------------|
| <b>Room Rental</b>                                                                                    | \$700/day                  |
| <b>Refundable Damage Deposit</b>                                                                      | \$250 1 day/\$350 multiday |
| <b>Additional Charges</b>                                                                             |                            |
| Floor Maintenance Fee                                                                                 | \$200                      |
| Music Licensing Fee (Socan + Re:Sound)                                                                |                            |
| With Dancing                                                                                          | \$149.54                   |
| Without Dancing                                                                                       | \$74.70                    |
| <b>Staff</b>                                                                                          |                            |
| House Technician                                                                                      | \$64/hr min. 4 hrs         |
| FOH/Event Liaise                                                                                      | \$27.30/hr min. 4 hrs      |
| <i><b>If the event starts before 9am or goes after 10pm (normal building hours of operation):</b></i> |                            |
| After hours receptionist                                                                              | \$32/hr min. 2 hrs         |
| Additional crew (if required)                                                                         | \$37.50/hr min. 4 hrs      |

**Note:** Larger events may be charged to hire security. Additional Equipment such as projectors, screens, pianos, tables, and chairs can be provided upon request. Please inquire for details and pricing.

## Additional info

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### **Insurance**

Insurance is a requirement of renting The Scotiabank Dance Centre. The requirement is \$5 million General liability naming The Dance Foundation and The VDC Dance Centre Society as the additional insured parties. Liquor liability insurance is also required if alcohol is served.

A copy of insurance must be provided at least 2 weeks prior to the event. If proof of insurance is not received in advance of the event, the rental will be cancelled at the client's expense.

Regular insurance is available through The Dance Centre if liquor is not served. Quote is available upon request.

Liquor liability Insurance may be obtained through your own insurance broker, or, two recommendations are:

[All Sport Insurance](#)

[Event Policy](#)

### **Liquor license**

A Special Occasion License must be purchased in order to serve alcohol, and a copy forwarded to The Dance Centre 2 weeks prior to the event. \*

Information on how to obtain this license [click here](#)

Organizers must provide their own bartenders.

*\*If hiring a catering company, inquire if they have their own liquor license for off-site events. Catering companies are able to buy and bring the alcohol for private events. If so, a copy of their liquor license is required.*

### **Catering**

The following are recommended caterers, but are not exclusive.

[Menu Catering](#)

[Culinary Capers](#)

[Truffles Fine Foods](#)

[Boy with a Knife](#)

[The Lazy Gourmet](#)

[Savoury City Catering](#)

### **General rules**

**Marcuse and Zagar**- Events must end no later than midnight and the building must be cleared by 1:00am

**Faris** - The building must be cleared by 2:00am. Ensure that the end-time of your event allows sufficient clean-up time to be out of the building by this time.

- Late starting events are not permitted
- **No music or loud noise after 10pm on the Marcuse patio**
- No smoking in the building including the Marcuse Patio
- Candles are not permitted. Battery operated candles are a suitable option
- Glassware is not permitted in the Faris Studio
- No confetti or glitter
- Permission is required to hang decorations
- Garbage and recycling must be removed from the premises immediately after the event